

Glendale Planning and Historic Preservation Commission
Monday, November 6, 2023
Meeting Minutes

Pursuant to notice, the Glendale Planning & Historic Preservation Commission met at 5:30 pm on Monday, 6 November 2023, at the Glendale Town Hall in Council Chambers.

In Attendance: Vice Chairman Tom Kerr, Secretary Leslie Cooper and members Bob Kooris, Beth Sullebarger, Randy Green, Dan Mayzum and Mayor Don Lofty. Village Administrator David Lumsden and Village Clerk Becky Terrell were also present. Chairman Tom Breidenstein was absent.

Unless otherwise indicated, it should be assumed that Mayor Lofty has abstained on all Commission votes, either because they involved Certificates of Appropriateness or because they involved matters which are likely to come before Council where he presides.

Vice Chairman Tom Kerr called the meeting to order at 5:30 p.m. and declared a quorum present.

Agenda Items

I. Review and approval of Meeting Minutes

2 October 2023 Regular Meeting Minutes.

Mr. Kooris moved approve the minutes as submitted. Mr. Mayzum seconded the motion and it passed via unanimous Planning Commission voice vote.

II. Old Business

No Old Business was discussed.

III. New Business

1. **945 Forest Ave., Adam Cobb, fence.** Ms. Cobb, homeowner, was present to represent the application stating that they are requesting a fence to protect the backyard from wild life. Ms. Sullebarger asked if the fence will be painted [yes]. Mr. Kooris noted that the good side of the fence should face out. Mr. Mayzum asked the location of the current fence [seems to be on property line, but not surveyed]. Applicant stated the new fence will replace, in the same location, an existing deteriorated picket fence between the properties. Ms. Sullebarger

moved to approve the application as submitted. Mr. Green seconded the motion and the motion passed via unanimous Planning Commission voice vote.

2. **38 Village Square, Village of Glendale, exterior door. Village Administrator Lumsden** was present to represent the application. Village Administrator Lumsden stated that 38 Village Square will be leased via the GCIC to an investment firm and the firm has requested an exit door on the southern elevation which is in the alcove near the Scout House and Village Office. By building code, the door must be a 45-minute fire door and the door requested is identical to the Village Office door. Mr. Green moved to approve the application as submitted. Mr. Kooris seconded the motion and the motion passed via unanimous Planning Commission voice vote.
3. **855 Greenville Ave. Tom Breidenstein, front stair hand railing. Mr. Rod Sidley, architect,** was present to represent the application noting the stairs have been replaced and a more historically accurate handrail is requested. The design meets the code for drop off and safety. Ms. Sullebarger asked if it will be painted [yes]. Ms. Sullebarger motioned to approve the application as submitted. Mr. Green seconded the motion and the motion passed via unanimous Planning Commission voice vote.
4. **375 E. Sharon Ave., John Smith, deck. Mr. Smith,** homeowner, was present to represent the application stating that the request is to double the deck size with the extension going to the back and not the side. Vice Chairman Kerr noted that he is the neighbor and has no issues with the deck extension. Ms. Sullebarger moved to approve the application as submitted. Mr. Kooris seconded the motion and the motion passed via unanimous Planning Commission voice vote.

IV. Public Comment & Other Business –

Mayor Lofty announced that Chairman Breidenstein's wife Melissa passed away suddenly. Chairman Breidenstein may not be available for an undetermined period of time.

- V. Adjournment:** At 5:41 p.m. Mayor Lofty motioned to adjourn the meeting. Mr. Mayzum seconded the motion, and it passed unanimously via Planning Commission voice vote.

Next regular meeting – Monday December 4, 2023 at 5:30 pm in Council Chambers

Submitted by Secretary Leslie Cooper

As assisted by Clerk Becky Terrell

