

Glendale Planning and Historic Preservation Commission
Monday, December 4, 2023
Meeting Minutes

Pursuant to notice, the Glendale Planning & Historic Preservation Commission met at 5:30 pm on Monday, 4 December 2023, at the Glendale Town Hall in Council Chambers.

In Attendance: Chairman Tom Breidenstein, Vice Chairman Tom Kerr, Secretary Leslie Cooper and members Bob Kooris, Beth Sullebarger, Randy Green, Dan Mayzum and Mayor Pro Tem Mike Besl. Don Lofty attended via Zoom. Village Administrator David Lumsden and Village Clerk Becky Terrell were also present.

Unless otherwise indicated, it should be assumed that Mayor Lofty has abstained on all Commission votes, either because they involved Certificates of Appropriateness or because they involved matters which are likely to come before Council where he presides.

Chairman Tom Breidenstein called the meeting to order at 5:30 p.m. and declared a quorum present noting that Mayor Lofty is attending virtually.

Agenda Items

I. Review and approval of Meeting Minutes

6 November 2023 Regular Meeting Minutes.

Ms. Sullebarger moved approve the minutes as submitted. Mr. Green seconded the motion and it passed via unanimous Planning Commission voice vote.

II. Old Business

No Old Business was discussed.

III. New Business

1. **25 W. Sharon, NovaCare. Signage. No applicant** was present to represent the application. Village Administrator Lumsden presented the plan and noted that the Zoning Board of Appeals approved a variance for the signage based on its size. The variance is because the building is the last one in the A district (residential) and there is a sign restriction (1 square

foot). The request is to install a non-illuminated sign on the exterior conforming to the approved variance. Ms. Sullebarger moved to approve the application as submitted. Mr. Green seconded the motion and the motion passed via unanimous Planning Commission voice vote.

IV. Public Comment & Other Business –

1. **Review of 2024 Meeting Schedule.** Chairman Breidenstein noted the change in January, April, July and September meetings by 1 week. Mr. Mayzum moved to approve the meeting schedule as presented. Mr. Green seconded the motion and the motion passed via unanimous Planning Commission voice vote.
2. **January 2024 meeting.** Chairman Breidenstein noted that the January meeting is for election of officers and review of the guidelines.

- V. Adjournment:** At 5:35 p.m. Mayor Pro-Tem Besl motioned to adjourn the meeting. Mr. Kooris seconded the motion, and it passed unanimously via Planning Commission voice vote.

Next regular meeting – Monday January 8, 2024 at 5:30 pm in Council Chambers

Submitted by Secretary Leslie Cooper

As assisted by Clerk Becky Terrell